

15 Cannery Road Plumpton, NSW 2761 Ph: 02 9677 9229

Web: wgs.nsw.edu.au Mail: info@wgs.nws.edu.au

Entry into the Western Grammar School requires the family to submit an Application for Enrolment Form, provide identification documents, current school reports and attend an interview with a Staff member of the School. Entry into WGS is by date of application with priority given to siblings, children of past students and children of current staff only. There is also an enrolment examination which determines suitability. Availability of places is dependent on individual vacancies as they arise.

#### School age - Grade ready reckoner

	Year level (subject to meeting entry exam requirement)						
Child born	2023	2024	2025	2026	2027	2028	
1 <sup>st</sup> August 2010 to 31 <sup>st</sup> July 2011	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	
1 <sup>st</sup> August 2011 to 31 <sup>st</sup> July 2012	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	
1 <sup>st</sup> August 2012 to 31 <sup>st</sup> July 2013	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
1 <sup>st</sup> August 2013 to 31 <sup>st</sup> July 2014	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	
1 <sup>st</sup> August 2014 to 31 <sup>st</sup> July 2015	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	
1 <sup>st</sup> August 2015 to 31 <sup>st</sup> July 2016	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	
1 <sup>st</sup> August 2016 to 31 <sup>st</sup> July 2017	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
1 <sup>st</sup> August 2017 to 31 <sup>st</sup> July 2018	Kindergarten	Year 1	Year 2	Year 3	Year 4	Year 5	
1 <sup>st</sup> August 2018 to 31 <sup>st</sup> July 2019		Kindergarten	Year 1	Year 2	Year 3	Year 4	
1st August 2019 to 31st July 2020			Kindergarten	Year 1	Year 2	Year 3	
1 <sup>st</sup> August 2020 to 31 <sup>st</sup> July 2021				Kindergarten	Year 1	Year 2	
1 <sup>st</sup> August 2021 to 31 <sup>st</sup> July 2022					Kindergarten	Year 1	
1 <sup>st</sup> August 2022 to 31 <sup>st</sup> July 2023						Kindergarten	

#### **Enrolment Flowchart**

### Application

- Parents fill out and complete Enrolment Application form
- Pay application fee \$50 (non-refundable)
- Provide copies of identity documents and past report cards

Interview for Kindergarten

- Office staff will schedule an interview with the Head of Primary (HoP) and selected staff as per dates provided below.
- 20 minute interview with HoP and selected staff, who will analyse the child's perfromance and will also keep in mind ESL requirements or special needs and whether the school can meet these requirements.
- Discussion with parents if any concerns

Exam Year 1 to Year 11

- Child is given an enrolment examination to assess suitability for entry into Year level
- Two exams, one mathematics, one reading comprehension
- Exams are based on expected learning at that year level
- Students from overseas may find the test difficult and are encouraged to study

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- Depending on result, parents are notified of offer of enrolment or placement on waiting list
- If required, completion of a further interview with Assistant Principal
- Placement on waiting list may occur due to vacancies, irrespective of exam result
- Child given starting date on letter of offer



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### **2024 Enrolment**

	Action	Year level	Important Dates			
APPLICATION	Parents submit an application form for 2024 Enrolment (available from the office or WGS Website) along with copies of:  - Birth Certificates - Visa Documentation / Australian Citizenship Certificate - Copies of Academic Records / Report Cards / References from previous schools - Official Vaccination Records  *If documentation is missing, enrolment cannot be processed.  All applications will be processed in 2 rounds for 2024 enrolment. If an application is submitted after the due date, it will not be processed until after the due date for the next round.	Kindergarten	There are a limited number of places available in 2023 and parents are encouraged to apply as early as possible.  Round 1: All applications must be submitted to the WGS Office by Friday 8 <sup>th</sup> September 2023.  Round 2: All applications must be submitted to the WGS Office by Friday 17 <sup>th</sup> November 2023.  Applications submitted after Friday 17 <sup>th</sup> November 2023 will not be processed until school starts in 2024.			
		Year 1 to Year 11	There are a limited number of vacancies in classes in 2023 and parents are encouraged to apply as early as possible.  Round 1: All applications must be submitted to the WGS Office by Friday 8 <sup>th</sup> September 2023.  Round 2: All applications must be submitted to the WGS Office by Friday 17 <sup>th</sup> November 2023.  Applications submitted after Friday 17 <sup>th</sup> November 2023 will not be processed until school starts in 2024.			



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#### **2024 Enrolment**

	2024 Enrolment					
	Action	Year level	Important Dates			
INTERVIEW KINDERGARTEN	At the close of each application round, WGS staff will schedule an interview with selected applicants and their parents.  Kindergarten: Selected applicants will have a twenty-minute interview with the Kindergarten Teacher. One interview per child is required.  During the interview, the applicant will be asked several information gathering questions while parents are asked to complete a questionnaire.  Following the interview, parents will have the opportunity to ask any questions about the school or Kindergarten year.	Kindergarten	Round 1: Interviews will be held on Thursday 21st September 2023, between 9.30am to 2.30pm only.  Specific interview dates and times will be confirmed by mail.  Round 2: Interviews will be held on Monday 4th December 2023 between 9.30am to 2.30pm only.  Any applications received after Friday 17th November 2023 will not be able to be interviewed until Monday 22nd of January 2024.  Parents are advised to submit applications before Friday 17th November 2023.			
EXAM	Parents bring selected applicants to the WGS Office at 8:30am on the day of the examination. It will take approximately 2 hours to complete the exam and during this time the applicant will be fully supervised by multiple staff.  Following the examination, staff will assess suitability for entry into the applied Year level, considering exam result as well as past academic performance.  While tests assess expected performance, preparation is helpful. The tests cover Australian Curriculum Mathematics Content and assess Age-Appropriate Reading Comprehension.  Students from overseas may find the test difficult and are encouraged to study and seek English language tuition beforehand.  Support provisions are not provided during examinations.	Year 1 – Year 11	2023 Examination Dates for Year 1-11 Applicants  Round 1: Thursday 21 <sup>st</sup> September 2023  Round 2: Monday 4 <sup>th</sup> December 2023  Any applications received after 17 <sup>th</sup> November 2023 will not be able to be interviewed or have an entrance examination until Friday 19 <sup>th</sup> January 2024.  Parents are advised to submit applications before Friday 17 <sup>th</sup> November 2023.			



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### **2024 Enrolment**

	Action Year level Important Dates				
		rear level	Important Dates		
	<b>Kindergarten</b> : Following interview, parents can expect to receive notice of an offer or placement on waiting list (if no spaces are left) by the notice date.		Notice Dates  All dates are subject to Australia Post-delivery timeframes  Round 1: Thursday 20 <sup>th</sup> of October 2022		
OUTCOME	If no offer or placement on waiting list is received by the notice date, parents should contact the WGS office to enquire.  Once an offer is received to secure their child's position, parents will need sign the acceptance of offer and pay the compulsory Term 1 fees and building fund contributions.  If payment is not received by Parent Information Day/Orientation Day, Monday, 24 <sup>th</sup> October 2022 (9am-10am/9am-10.30am OD Day 1) and Orientation Day 2, Thursday, 27 <sup>th</sup> October 2022(9am to 12noon), the offer may be withdrawn and given to any child who is on a wait list.  Advice about Kindergarten Orientation Day will also be provided with the notice of offer.	Kindergarten	Any applications received after 18 <sup>th</sup> November 2022. will not be able to be interviewed or have an entrance examination until Friday 20 <sup>th</sup> of January 2023.  Parents are advised to submit applications before Friday 18 <sup>th</sup> November 2022.		
OUTCOME	Year 1-Year 11 Following the entrance exams, parents can expect to receive notice of an offer by the notice date.  If no offer or placement on waiting list is received by the notice date, parents should contact the WGS office to enquire.  Once an offer is received to secure their child's position, parents will need sign the acceptance of offer and pay the compulsory Term 1 fees and building fund contributions.  If payment is not received by Orientation Day Tuesday, 1st November 2022 (9am-12noon), the offer may be withdrawn and given to any child who is on a wait list.  Advice about Year 1-11 Orientation Day will also be provided with the notice of offer.	Year 1- Year 11	Notice Dates  All dates are subject to Australia Post-delivery timeframes  Round 1: Thursday 20 <sup>th</sup> of October 2022  Round 2: Friday 16 <sup>th</sup> of December 2022  Any applications received after 18 <sup>th</sup> November 2022. will not be able to be interviewed or have an entrance examination until Friday 20 <sup>th</sup> of January 2023.  Parents are advised to submit applications before Friday 18 <sup>th</sup> November 2022.		